

**PLANNING COMMISSION  
City of Augusta, Kansas**

**HOME OCCUPATION PERMIT**

Street Address \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Title of the Home Occupation \_\_\_\_\_

**Brief Description of the Home Occupation (if required):**

**Statement of Understanding:**

**I have read the instructions governing the regulations for a Home Occupation and I understand that this permit does not authorize the violation of any other ordinances, rules, and regulations as adopted by the City of Augusta, Kansas.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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Permit Number \_\_\_\_\_

G.R. Number \_\_\_\_\_

Permit Approved by \_\_\_\_\_

Date \_\_\_\_\_

Permit Expires on.....

Date \_\_\_\_\_

**Remarks:**

# PLANNING COMMISSION

## City of Augusta, Kansas

### HOME OCCUPATION RULES

Home Occupations Authorization, Section 602 of the Zoning Regulations.

Home occupations that are customarily incidental to the principal use of a residential dwelling or structure shall be permitted provided the following restrictions are complied with.

- A. Definition. A business, profession, occupation or trade conducted within a residential dwelling or structure accessory to the residential dwelling.
- B. Use Limitations. (Ordinance 1696)
  - 1. No alteration of the principal residential dwelling or accessory structure which changes the character of the residential or accessory structure is permitted.
  - 2. There shall be no outdoor storage of equipment or materials used in the home occupation. All work shall be done in enclosed areas.
  - 3. There shall be no outside display of goods or stock for sale.
  - 4. Not more than one advertising sign displayed. The Home Occupation Sign shall be limited to two (2) square feet in area and attached to the exterior of the building except where prescribed by statute. No Home Occupation Sign in an interior location shall be visible from the exterior of the building.  
The sign shall be approved by the Inspection Department.
  - 5. No more than (1) one employee other than a member of the immediate family residing therein shall be employed.
  - 6. Work area is not to exceed 25% of the floor area of the primary structure and 50% of an accessory building on the premises.
  - 7. Inventory and supplies are not to exceed 50% of the area of the home occupation.
  - 8. Must have sales and services to patrons arranged by appointment and scheduled so that not more than one patron vehicle is on the premises at the same time, and have (2) two additional off-street parking spaces provided.
  - 9. An annual home occupation permit shall be obtained from the Inspection Department. The permit fee shall be \$10. (Ordinance 1758)
- C. Home Occupations Prohibited.
  - 1. Child care, day care of adults, private schools, teacher for dance or music for more than six individuals at any one time.
  - 2. Massage parlors.
  - 3. Sale or renting of tools, appliances, equipment or vehicles.
  - 4. Sale or storage for sale of fire wood.
  - 5. No vehicle repair, except for occasional hobby work.
  - 6. Other uses which, in the opinion of the Zoning Administrator, are not conducive to the character of the neighborhood and the intent of these regulations.
  - 7. Adult Entertainment. (Ordinance 1719)
- D. Appeals. Whenever the literal interpretation of these regulations or the decision of the Zoning Administrator causes undue hardship upon the property owner, the property owner may appeal to the Board of Zoning Appeals to render a decision on the hardship caused by these regulations or the Zoning Administrator.