

**SIGN PERMIT APPLICATION**

**APPLICANT INFORMATION**

Sign Owner Name: \_\_\_\_\_ Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ Suite: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Name of Person, Firm, or Corporation erecting the sign: \_\_\_\_\_

**ADDRESS OF SIGN LOCATION:** \_\_\_\_\_ **ZONING DISTRICT:** \_\_\_\_\_

**PROPOSED SIGN STRUCTURE** (check all that apply):

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> A frame or Sandwich | <input type="checkbox"/> Free-standing | <input type="checkbox"/> Projecting |
| <input type="checkbox"/> Awning or Canopy    | <input type="checkbox"/> LED           | <input type="checkbox"/> Roof       |
| <input type="checkbox"/> Balloon             | <input type="checkbox"/> Monument      | <input type="checkbox"/> Rotating   |
| <input type="checkbox"/> Banner              | <input type="checkbox"/> Painted Wall  | <input type="checkbox"/> Snipe      |
| <input type="checkbox"/> Beacon              | <input type="checkbox"/> Pole          | <input type="checkbox"/> Wall       |
| <input type="checkbox"/> Flashing            | <input type="checkbox"/> Portable      |                                     |

**Special Use Permit Required?**

Yes  No

If yes, explain \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**PROPOSED DATE OF DISPLAY:** \_\_\_\_\_ **to** \_\_\_\_\_  
 (Temporary Signs Only) (Start Date) (End Date)

**GENERAL INFORMATION**

Sign Type (check one):  Temporary  Permanent  
 Height to top of sign: \_\_\_\_\_ Height to bottom of sign: \_\_\_\_\_  
 Sign dimensions: \_\_\_\_\_ x \_\_\_\_\_ Total gross surface area of sign: \_\_\_\_\_  
 (one side) Length Width (Area used for copy)  
 Single Sided  Double Sided  Permit Purpose: Erect  Alter  Relocate   
 If relocating or altering an existing sign, please describe: \_\_\_\_\_  
 \_\_\_\_\_  
 Illumination (check one):  None  Indirect  Internal  
 If illuminated, please describe: \_\_\_\_\_

**ATTACH THE FOLLOWING REQUIRED ITEMS TO THIS APPLICATION:**

- A building elevation showing the sign location & dimensions of the business façade/wall on which the sign is located (**Wall signs only**)
- A site plan showing proposed location of sign, along with locations and sq. footage of existing signs on premises
- Electric connection requires a separate electric permit

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**The above-signed applicant hereby certifies that all materials used and work performed under authority of permit issued for this purpose conforms to the requirements of the "Subdivision Regulations" and "Zoning Regulations" of the City of Augusta as adopted and amended.**

**Office Use Only:** Permit Number: \_\_\_\_\_ Permit Fees: \$ \_\_\_\_\_

Application Reviewed by: \_\_\_\_\_  Approved  Denied